

MEMORANDUM OF UNDERSTANDING
between
Cupertino Union School District
and
California School Employees Association, Cupertino Chapter 13

Re: Instructional Assistant-Specialized – Blind and Visually Impaired Services

This Memorandum of Understanding (MOU) is entered by and between the Cupertino Union School District (CUSD) and the California School Employees Association, Cupertino Chapter 13 (CSEA), collectively referred to as the Parties.

CSEA filed a grievance with CUSD stating in relevant part that certain Instructional Assistant - Specialized positions in the CSEA bargaining unit were working out-of-classification by performing braille transcription services.

The Parties agree to extend the terms of an existing MOU signed August 30, 2019/September 3, 2019 in order to sustain the status quo and prevent grievances over the same issue. As such, the Parties hereby agree to the following:

1. Bargaining unit members assigned to the SELPA II VI program who provide braille transcription services shall be compensated an additional \$3.00 per hour for all hours during which such service is provided. The \$3.00 per hour is in addition to individual regular hourly rate based on the current step and column.
2. Hours worked to perform braille transcription services shall be tracked on District-provided timesheets. All timesheets shall be submitted to the program lead teacher for approval. Braille transcription services shall be performed at the direction of the program lead teacher or a special education administrator.
3. This MOU shall be in effect for the entirety of the 2020-2021 school year and shall expire June 30, 2021 unless extended by mutual agreement of both Parties.

For Cupertino Union School District

For CSEA Cupertino Chapter 13

Slacy McAfee

Sheila Routh

M. C. C.

Joelina J.C.C.

Date: June 16, 2020

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